



# NATIONAL JOB BANK

**Are you looking for a career in Extension, outreach, research, or higher education?**

**The National Job Bank at <http://jobs.joe.org> can help!**

## **FAQs from Employers:**

**Q: What qualifies as a job in higher education, outreach, or Extension?**

*A: Jobs with educational institutions, government, and nonprofits are welcome. The National Job Bank posts jobs not affiliated with commercial companies.*

**Q: How long are positions posted?**

*A: Positions are posted for a 30-day period regardless of application deadline.*

**Q: What if I want to post an announcement for fewer than 30 days or longer than 30 days?**

*A: You can set an application deadline of your choosing. To post for more than 30 days you need to renew the posting and submit payment after the original posting expires.*

## **FAQs from Job Seekers:**

**Q: I saw a job posting yesterday, but today it's gone. Can you send me the information?**

*A: Job postings are active for 30 days, or until a posting is removed by whomever posted it. After that point, job postings are no longer available for view.*

**Q: I've applied for a job posted on this site, but I haven't received a reply. Can you help me?**

*A: You will have to contact the job poster yourself. Make sure you followed the application instructions and then email.*

**"The National Job Bank is very easy to use to locate open positions within Extension nationwide. I especially like that the 'browse jobs' page gives enough information to browse quickly to find positions that I would want to learn more about. It was easy for me to apply for a job, and I would recommend it to other professionals seeking Extension positions."**

**--Megan, Job Seeker**

*The National Job Bank is operated by Extension Journal, Inc., a non-profit organization established to maintain the Journal of Extension.*

***[jobs.joe.org](http://jobs.joe.org)***