

tools of the trade

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**TA for
Management**

TA for Management. Theodore B. Novey. Sacramento, Calif.: Jalmar Press, Inc., 1976. 199 pp. \$6.95.

Knowledge of parent, adult, and child ego states can be used to help solve Extension organizational dilemmas. If you can get past the first five pages, you'll find this book an excellent statement of what Transactional Analysis is and how you can use it as a manager or supervisor. As an example, do you and the people in your office ask questions from parent to parent? Parent to child? Parent to adult? Or how?

The book moves Transactional Analysis from an individual to an organizational context and includes such important areas as crisis, change, and solving the problem of "deadwood" in an organization. The author is a management consultant who writes in a clear, interesting way. He concludes each chapter with a list of references and exercises that help in applying the concepts. This is a down-to-earth book that helps in making actual use of psychology on the job.